

Executive Council Minutes
Monday, December 18, 2023
4:00 PM – 5:00 PM
In person and via ZOOM

Attendance: Present Absent Excused

Officers:

The Rt. Rev. Dr. Marc Handley Andrus, Bishop and President P
Sherry Lund Chair, Class of 2023 (Convention) P
The Rev. Kirsten Spalding, Vice Chair, Class of 2025 (Convention) P
Peter Fairfield, Secretary, Class of 2024 (Convention) P

Class of 2023	Class of 2024
The Rev. Krista Fregoso (Contra Costa) A	Bruce Morrow (Alameda) P
Steven Depont-Kalani (San Francisco) P	The Rev. David Erickson (Convention) P
Aidan Jobe Sea (Peninsula) E	Bill Burrell (Marin) P
Elaine-Vallecillo Miller(Southern Alameda) P	Michael Diamond (Peninsula) P
Jeanette Dinwiddie-Moore (Convention) P	Mary Frances Leopold (Southern Alameda) P
Class of 2025	Bishop's Appointees
Vance Frost (Marin) P	Leigh Flesher (2025) P
Carolyn George (Convention) P	Bruno Peguese (2024) E
The Rev. John Kirkley (San Francisco) P	
The Rev. Will Scott (Alameda) P	
Jim Wiant (Contra Costa) P	

Ex-officio members:

The Rev. Brother Richard Edward Helmer, Secretary of the Convention P
Lane Ringlee, Treasurer of the Diocese P

Diocesan Staff:

The Rev. Canon Debbie Low-Skinner, Canon to the Ordinary P
The Rev. Michele Racusin, CFO P
Canon Amy Cook, Canon for Faith Formation P
Stephanie Martin Taylor, Canon for Communications P

Other attendees:

Canon Christopher Hayes, Esq. Chancellor of the Diocese P
The Ven. Carolyn Bolton, Standing Committee P
George Strait, Class of 2026 P
Anna Marie Hoos, Class of 2026 P
Chris Benson, Class of 2026 P

4:10 PM The meeting was called to order by Chair Lund. The Rev. John Kirkley offered opening prayers.

4:14 PM Chair Lund called for a motion to approve the consent agenda. The Rev. Kirsten Snow Spalding moved that the November minutes be removed from the consent calendar to correct a clerical error. This motion was seconded and passed unanimously. Jeanette Dinwiddie-Moore moved that the corrected November minutes and the remaining consent agenda items be approved. This motion was seconded and passed unanimously.

4:18 Chair Lund introduced the new Executive Council members present for the class of 2026: George Strait, Anna Marie Hoos and Chris Benson. The continuing members then introduced themselves.

4:23 Bishop Marc thanked the new members, the outgoing members and the continuing members for their service. He noted that the gallery of portraits of past bishops which once graced the walls of DioHouse has been refurbished and will soon include his portrait and the portraits of four prophetic women, Nancy Granfield, The Ven. Carolyn Bolton, The Rev. Fran Toy, and The Rev. Madre Anna Lange Soto. He expressed the wish that this tradition will continue into the future and that, in due time, will come to include the portrait of Bishop Rios. He and Bishop Coajutor Austin Rios have identified two finalists for the position of a Canon for Social, Racial and Environmental Justice and they anticipate concluding the process early in the new year. He noted that the parish of Trinity/St. Peter's will be celebrating their 175th anniversary next summer and that the bishop-elect will be in attendance.

4:32 Chair Lund offered her thanks to the outgoing members and Bishop Marc thanked Sherry for her work this year.

4:33 Chancellor Hayes requested that the meeting go into closed session with only staff and council present to discuss real estate matters. The guests having departed the room, the meeting went into executive session by unanimous consent.

4:49 By unanimous consent, the meeting left executive session.

4:50 The Rev. Kirsten Spalding moved that the council ratify the revised licensing agreement at St. John's, Clayton. This amendment to the January 26, 2023 license agreement does not change the expectation that 2/3 of the proceeds from sale will go to St. John's/Holy Spirit Church, 1/3 will go to the Diocese. This split of the proceeds will include the down payment and second installment when all contingencies are removed. The Rev. Kirsten Spalding's motion was seconded and passed with one abstention by Carolyn George. Bishop Marc has independently consented to this revised licensing agreement. The agreement is attached hereto.

4:54 Lane Ringlee made the recommendation that \$200,000 be booked in 2023 as accrued expense for the renovation of the residence of the bishop. The work will be done between April and June and overseen by a committee of Jim Forsyth, Robert Lewis and Marilyn Sanger. After

discussion, Treasurer Ringlee explained that this is an accounting method to create a “not to exceed” amount, that the expectation is that the cost would be less, and that any funds not used in 2024 would be set aside for the future maintenance needs of the building and would remain accrued in 2023. The Treasurer noted that as bids are received, recommendations will come from the Jim Forsyth committee to Finance and Executive Council. The accrual would establish the maintenance fund suggested by the council earlier in the year.

5:08 William Burell moved that the accrual of \$200,000 for the maintenance and upgrades of the bishop’s residence be added to the 2023 expenses. The motion was passed by unanimous consent.

5:09 The meeting ended so that members might attend evening prayers in the cathedral.

Talking Points

- 1) The process for hiring a Canon for Racial, Social and Environmental Justice is proceeding. Bishop Marc and Bishop-elect Rios are considering two finalists and are hopeful that an offer can be made early in 2024.
- 2) The EC approved a process for funding maintenance work on the residence the bishop before Bishop Rios will occupy the residence in July.