

**Executive Council Minutes
Tuesday, December 14, 2021
4:30 PM – 6:00 PM
ZOOM**

Attendance: Present Absent

Officers:

The Rt. Rev. Dr. Marc Handley Andrus Bishop and President **P**

Richard Patenaude Chair, Class of 2021 **A**

The Rev. Jon Owens Vice Chair, Class of 2022 **P**

Mees Tielens Secretary, Class of 2021 **P**

Class of 2021:

Bruce Morrow **P**

Eleanor Prugh **P**

Don Miller **P**

The Rev. Merry Chan Ong **A**

Class of 2022:

Marj Leeds **P**

Birgit Eschmann **P**

Tom Matthews **P**

Anna Haight **P**

The Rev. Kirstin Spalding **P**

Class of 2023:

Aidan Jobe-Sea **P**

Jeanette Dinwiddie Moore **P**

The Rev. Lindy Bunch **P**

The Rev. Krista Fregoso **P**

Sherry Lund **P**

Elaine Vallecillo-Miller **P**

Bishop's Appointees:

Edgar Woo **P**

Bruno Peguese **P**

Ana Maria Vaquero **A**

Class of 2024

Peter Fairfield **P**

Melisa Buie **P**

Ex-officio members:

The Rev. Richard Edward Helmer Secretary of the Convention **P**

Lane Ringlee Treasurer of the Diocese **P**

Diocesan Staff:

The Rev. Canon Debbie Low-Skinner Canon to the Ordinary **P**

The Rev. Michele Racusin CFO **P**

The Rev. Gary England Vice-Chancellor and Associate for Congregational Ministries **P**

Other attendees:

Christopher Hayes, Esq. Chancellor of the Diocese **P**

The Ven. Carolyn Bolton Standing Committee Liaison **A**

4:31 Call to Order and Opening Prayer

4:33 Consent Items

- Meeting Agenda

Sherry moves to approve the agenda with one addition (retreat financing). The motion passes.

- Minutes of Meeting of November 16, 2021

Tom Matthews moves to approve the November minutes as amended. The motion passes.

4:35 Bishop's Time

The Bishop discusses how the diocese is actively supporting declining congregations, including through the Vital & Thriving program (offered with Newbigin House). While some churches will close, resurrection is possible for the congregations that choose to walk that path.

The Bishop thanks the outgoing Executive Council members and welcomes the new ones.

4:52 Chancellor's Time

The Chancellor requests an executive session to discuss pending and potential legislation.

Marj Leeds motions the Council move into executive session. The motion passes; executive session begins at 4:52pm and ends at 5:09pm; Aidan Jobe-Sea moves executive session ends and the motion passes.

The Bishop and Canon Debbie leave the meeting.

5:10 Financials

- Financial Report

Lane Ringlee presents the financial reports to the Council. The Finance Committee also discussed the status of diocesan properties at the last meeting and the tax implications when properties are no longer used for religious services. Subsequently, the Finance Committee recommends a working group or committee is formed and tasked with developing a master plan and a long-term strategy around diocesan properties.

5:17 Action Items

- Proposal from Deacon Gary on Resolution 7: HR Templates and handbook

Rather than bring in third parties who may not be aware of canon law to help the diocese create HR templates and employee handbooks, Deacon Gary England proposes to work with Christopher Hayes to adjust existing templates for use by congregations. They will be available to work with congregations to customize these templates; the roll-out is expected early in the second quarter.

5:43 Reports

- 6: Wrap-Up St. Dorothy's Rest Update

St. Dorothy's Rest is performing as expected.

- Standing Committee Report – The Ven. Carolyn Bolton

No report received.

- Talking Points

- The council is preparing for its retreat in January
- The diocese expects to roll out templates for HR matters for congregation use in the second quarter (Resolution #7, 2021 Diocesan Convention).

- Deanery Reports

No reports received.

- Funding Executive Council retreat

It is custom that deaneries pay for their representatives to Executive Council to attend the January retreat at the Bishop's Ranch (the Diocese funds representatives elected at convention). Aidan Jobe-Sea brings up that deaneries are given funds to cover their representatives and proposes the Diocese cover the cost of the retreats directly to eliminate the back and forth. Aidan Jobe-Sea moves that the Diocese pay for the 2022 retreat and the 2023 deposit. The motion passes.

A motion to adjourn passes at 5:58pm and Executive Council is invited to join Standing Committee for worship.

Next Meeting:

Thursday January 20, 2022 4:00pm - 5:30pm – Regular Meeting at Bishop's ranch (Retreat)

Respectfully submitted by



Mees Tielens

Secretary of Executive Council