

2016 DOC Proposed Operating Budget for 2015 Day of Convention Book

	A	B	C	D	E	F
	<i>The 2016 budget assumes a COLA of 3.0% for salaries and an 8.0% annual increase in benefits expense</i>	2015 Convention Budget	2016 Salaries & Benefits	2016 fixed expense	2016 discretionary expense	2016 Total Budget
	REVENUES					
1	Assessment revenue	3,219,000				3,280,000
2	Gift income for current operations	110,000				110,000
4	Endowment Income	345,091				340,000
5	Christy Fund (Bishop's Discretionary)	140,000				140,000
6	Fee income--endowment & benefits admin	157,000				177,000
7	Fee income--planned giving administration	75,000				75,000
8	Fee income--payroll services	45,000				46,000
9	Event fees--youth & young adult	7,000				7,000
10	Interest income	10,000				10,000
11	Total Revenues	4,108,091				4,185,000
	EXPENDITURES					
18	Episcopate					
19	Bishop's Compensation	169,296	171,720	-	-	171,720
20	Bishop's Benefits	57,858	63,759	-	-	63,759
21	Commission on Ministry	16,000	-	-	16,000	16,000
22	School for Deacons	35,000	-	-	35,000	35,000
23	Archdeacon Expense	17,000	-	-	17,000	17,000
24	Ordination Process Support	2,600	-	-	2,600	2,600
25	Deanery Program	15,000	-	-	15,000	15,000
26	Ecumenical & Interreligious Affairs	4,000	-	-	4,000	4,000
27	Bishop's Residence-Maintenance	30,000	-	30,000	-	30,000
28	Bishop's hospitality	20,000	-	-	20,000	20,000
30	Diocesan evaluation accrual	5,000	-	-	5,000	5,000
31	East Bay diocesan presence	15,000	-	-	15,000	15,000
32	Clergy Conference	10,000	-	-	10,000	10,000
33	Executive Council	10,000	-	-	10,000	10,000
34	Bishop IX election fund	15,000	-	15,000	-	15,000
35	Travel--General Convention	13,000	-	20,000	-	20,000
36	Travel--Lambeth	2,000	-	2,000	-	2,000
37	Travel-Provincial Convention Triennial	3,500	-	-	3,500	3,500
38	Standing Committee	4,000	-	-	4,000	4,000
39	Travel--House of Bishops	4,000	-	4,000	-	4,000
40	Bishop's travel & entertainment	15,000	-	-	15,000	15,000
41	Total Episcopate	463,253	235,479	71,000	172,100	478,579

2016 DOC Proposed Operating Budget for 2015 Day of Convention Book

	<i>The 2016 budget assumes a COLA of 3.0% for salaries and an 8.0% annual increase in benefits expense</i>	2015 Convention Budget	2016 Salaries & Benefits	2016 fixed expense	2016 discretionary expense	2016 Total Budget
42	National Church Support					
43	Episcopal Church Apportionment	667,926	-	667,926	-	667,926
44	Provincial Assessment	21,000	-	21,000	-	21,000
45	Total National Church Support	688,926	-	688,926	-	688,926
47	Diocesan Outreach					
48	Millennium Project	28,139	-	-	-	-
49	Total Diocesan Outreach	28,139	-	-	-	-
50	Treasurer's Office					
51	CFO Compensation	108,426	111,678	-	-	111,678
52	CFO benefits	39,975	41,679	-	-	41,679
53	CFO Emeritus	15,000	15,000	-	-	15,000
54	Audit of Diocese	57,500	-	57,500	-	57,500
55	Bank & Payroll Fees	62,000	-	62,000	-	62,000
56	Miscellaneous	5,000	-	-	5,000	5,000
57	Outside Services	23,000	-	23,000	-	23,000
58	Travel & Entertainment	8,000	-	-	8,000	8,000
59	Total Treasurer's Office	318,900	168,358	142,500	13,000	323,858
60	Planned Giving/Development					
61	Director of development	96,167	99,052	-	-	99,052
62	Benefits for director of development	30,573	33,019	-	-	33,019
63	Gift planning officer	84,542	87,079	-	-	87,079
64	Benefits for gift planning officer	28,397	30,669	-	-	30,669
65	Prog. Expenses - Development	42,500	-	-	42,500	42,500
66	Prog. Expenses-Planned Giving	15,000	-	-	15,000	15,000
67	Travel & Entertainment	26,000	-	-	26,000	26,000
68	Total Planned Giving/Development	323,180	249,819	-	83,500	333,319

2016 DOC Proposed Operating Budget for 2015 Day of Convention Book

	<i>The 2016 budget assumes a COLA of 3.0% for salaries and an 8.0% annual increase in benefits expense</i>	2015 Convention Budget	2016 Salaries & Benefits	2016 fixed expense	2016 discretionary expense	2016 Total Budget
69	Administration					
70	Admin staff salaries	328,445	338,176	-	-	338,176
71	Admin staff benefits	155,499	182,904	-	-	182,904
72	Donor database administrator (part-time)	18,200	18,849	-	-	18,849
73	Medical premiums retired clergy	23,402	25,274	-	-	25,274
74	Building maintenance	30,000	-	30,000	-	30,000
75	Chancellor's retainer	92,700	-	92,700	-	92,700
76	Computer equipment	6,000	-	-	6,000	6,000
77	IT support	60,000	-	-	60,000	61,000
78	Computer software & subscriptions	25,000	-	-	25,000	25,000
79	Computer Training	1,000	-	-	1,000	-
80	Insurance	60,000	-	60,000	-	60,000
81	Interest expense	10,000	-	10,000	-	10,000
82	Postage & delivery	15,000	-	15,000	-	15,000
83	Printing & reproduction	5,000	-	5,000	-	5,000
84	Real Estate Expense-Brentwood	16,000	-	16,000	-	16,000
85	Office supplies	18,000	-	18,000	-	18,000
86	Telephone	18,000	-	18,000	-	18,000
87	Utilities	16,000	-	16,000	-	16,000
88	Total Administration	898,246	565,203	280,700	92,000	937,903
89	Canon to the Ordinary's Office/Congregational Ministry					
90	Canon to the Ordinary's salary	101,451	104,494	-	-	104,494
91	Canon to the Ordinary's benefits	39,178	42,312	-	-	42,312
92	Associate for Congregational Ministries	73,729	75,941	-	-	75,941
93	Associate's benefits	42,584	45,990	-	-	45,990
94	Vocations coordinator	28,000	28,000	-	-	28,000
95	Archivist	6,000	6,000	-	-	6,000
96	Archivist benefits	500	500	-	-	500
97	Direct subsidies to missions	320,000	-	-	320,000	320,000
98	Travel & entertainment	7,000	-	-	7,000	7,000
99	Fresh Start	5,000	-	-	5,000	5,000
100	Living Stones Partnership	5,000	-	-	5,000	5,000
101	Vicars' Retreat & Training	4,000	-	-	4,000	4,000
102	Congregational Development	19,000	-	-	25,000	25,000
103	Clergy Wellness	2,000	-	-	2,000	2,000
104	Ministry Evaluation	2,500	-	-	2,500	2,500
105	Anti-Racism Training	8,000	-	-	8,000	8,000
106	Total Canon to the Ordinary's Office/Cong	663,942	303,238	-	378,500	681,738

2016 DOC Proposed Operating Budget for 2015 Day of Convention Book

	<i>The 2016 budget assumes a COLA of 3.0% for salaries and an 8.0% annual increase in benefits expense</i>	2015 Convention Budget	2016 Salaries & Benefits	2016 fixed expense	2016 discretionary expense	2016 Total Budget
107	Discipleship Ministries					
108	Ministry Development Minister's Comp	94,375	97,206	-	-	97,206
109	MDM Benefits	46,554	50,278	-	-	50,278
110	Discipleship ministries associate	68,733	70,795	-	-	70,795
111	Discipleship associate benefits	41,257	44,557	-	-	44,557
112	Equipping the Beloved Community events	10,000	-	-	10,000	10,000
113	Christian formation/Diocese-wide training	10,000	-	-	10,000	10,000
114	Travel & Entertainment Ministry Development	6,000	-	-	6,000	6,000
115	Stewardship and Ministry Development	5,000	-	-	5,000	5,000
116	Resource Center	3,000	-	-	3,000	3,000
117	Education for Ministry (EFM)	2,000	-	-	2,000	2,000
118	Adult Curriculum Development	4,000	-	-	4,000	4,000
119	Specialized Lay training scholarships	8,000	-	-	8,000	8,000
120	"Happening"	2,500	-	-	2,500	2,500
121	Diocesan youth events	10,000	-	-	10,000	10,000
122	Diocesan young adult outreach	5,000	-	-	5,000	5,000
123	Youth Communications/Curriculum	4,000	-	-	4,000	4,000
124	Youth/ Young Adults retreats	4,000	-	-	4,000	4,000
125	Mission trips and pilgrimages	4,000	-	-	4,000	4,000
126	Campus Ministries	83,000	-	-	83,000	83,000
127	Camp Ministries	48,000	-	-	48,000	48,000
128	California Pacific Camp - St. Dorothy's	3,000	-	-	3,000	3,000
129	Intentional Communities - Interns	20,000	-	-	20,000	20,000
130	Hearst St. Tax & Maintenance	10,000	-	10,000	-	10,000
131	Travel & Entertainment Youth Minister	5,000	-	-	5,000	5,000
132	Total Discipleship Ministries	497,419	262,837	10,000	236,500	509,337
133	Multicultural Commissions					
134	Afro-Anglican Commission	6,500	-	-	6,500	6,500
135	Asian Commission	10,000	-	-	10,000	10,000
136	Latino Ministry	5,000	-	-	5,000	5,000
137	Total Multicultural Commissions	21,500	-	-	21,500	21,500

2016 DOC Proposed Operating Budget for 2015 Day of Convention Book

	<i>The 2016 budget assumes a COLA of 3.0% for salaries and an 8.0% annual increase in benefits expense</i>	2015 Convention Budget	2016 Salaries & Benefits	2016 fixed expense	2016 discretionary expense	2016 Total Budget
138	Communications					
139	Communications Minister	73,736	75,941	-	-	75,941
140	Benefits	26,743	27,550	-	-	27,550
141	Convention & Journal	20,000	-	20,000	-	20,000
142	Communications program expense	24,000	-	-	24,000	24,000
143	Communications expense	10,000	-	-	10,000	10,000
144	Travel & Entertainment	3,000	-	-	3,000	3,000
145	Total Communications	157,479	103,491	20,000	37,000	160,491
	Justice, Peace, & Integrity of Creation					
146	Oasis	3,000	-	-	3,000	3,000
147	Peace, Justice, & Hunger Commission	4,000	-	-	4,000	4,000
148	Episcopal Chaplaincy-Stanford Hosp.	3,000	-	-	3,000	3,000
149	Ministry to Convalescent Hosp.	2,500	-	-	2,500	2,500
150	Police Chaplaincy-Marin	2,500	-	-	2,500	2,500
151	Sojourn Chaplaincy at SF General	20,000	-	-	20,000	20,000
152	MDG Working Group	1,000	-	-	1,000	1,000
153	Commission for the Environment	2,000	-	-	2,000	2,000
154	Global Companions Commission (formerly	2,500	-	-	2,500	2,500
155	Women's Ministries (formerly Clericus)	3,000	-	-	3,000	3,000
156	Total Justice, Peace, & Integrity of Creatio	43,500	-	-	43,500	43,500
157	Total Expenditures	4,104,484	1,888,424	1,213,126	1,077,600	4,179,150
159	Surplus (Deficit)	3,607				5,850