The Rev. Chip Larrimore, Chair of Executive Council (EC), called the meeting to order at 4:30 p.m. The Rev. Matthew Woodward offered the opening prayer.

Attendance:

The Rt. Rev. Marc Handley Andrus Present
Bishop and President

The Rev. Chip Larrimore Present
Chair

Richard Patenaude Present
Vice Chair

The Rev. Kathy Trapani Present
Secretary

William Cullen Present

Ronald Johnson Present

Sheila Sims Present

Michael Chambers

Albe Larsen Present

Jim Wiant

The Rev. Deborah Hawkins Present

Robert Middleton

The Rev. Matthew Woodward Present

Bruce Morrow

Wendy Olson Present

Douglas Roberts Present

Scott Whitaker Present

Bishop’s Appointees:

Brad Barber Phone

David Gilmour Absent

Ex-Officio Members:

David Frangquist Present
Secretary of Convention

Robert McCaskill Treasurer of the Diocese Present

Other Attendees:

Brenda Paulin Present
Standing Committee Representative

Christopher Hayes, Esq. Present
Chancellor of the Diocese

Diocesan Staff:

The Rev. Joseph Peters-Matthews, Working Group Head for Communications; Tom Ferguson CFO; Davey Gerhard, Director of Development

Guests:

None

Approval of Consent Agenda: The consent agenda was approved.

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Follow-up on Talking Points from April Meeting: The Rev. Chip Larrimore reviewed the talking points from the May meeting (Capital Campaign successes, Bishop Marc's 10th Anniversary Evensong Celebration, Special Convention). John Quarterman, Chair of the SRI Committee, has received many more responses to the Socially Responsible Investing survey. A report will follow later in the summer.

Bishop's Time: The Bishop gave an overview of the Rev. Cn. Stefani Schatz's condition. With much help from Sarah Crawford, who helped to arrange a room at CPMC, and medical assistance on the trip, she has returned home to the Bay Area. Stefani has seen an oncologist and begun chemotherapy prior to surgery. The Executive Council signed a card to be given to Stefani, and was asked to continue in its prayers.

Bishop Marc has been in touch with David Gilmour, who is doing well after surgery and continues to receive chemotherapy and radiation treatment.

There were 150 Confirmations, Receptions and Renewals of Baptismal Vows at the Cathedral on June 4th. On Saturday, June 11 the Bishop presided over a special convention and then officiated at seven ordinations in the afternoon.

Following the death of Sheila's mother, Bishop Marc and Sheila traveled to Virginia and Tennessee for the Burial Office and burial.

The Bishop commented on the wonderful celebration of his tenth anniversary as Bishop of California. Approximately 400 people attended. It was a beautiful celebration of the oneness of the Diocese, as well as our common ministry and work toward the Beloved Community.

Bishop Marc expressed his pride in our work on the Capital Campaign, especially as it reflects how far we have come in the past ten years. The Bishop continues to work on the Campaign, with many successes both professionally and personally.

Financial Report (Tom Ferguson and Bob McCaskill): The Finance Committee met on June 14 and reviewed the statements received in the meeting packet. The following was noted:

Income Statement: covers the first five months of 2016. As noted previously, the unfavorable YTD Variance for Gift Income is expected, since no gifts to the Operating Fund are currently being sought. This unfavorable variance is being offset by a transfer of Davey Gerhard's salary and benefits to the separate Capital Campaign Fund. There is now a separate Capital Campaign Income Statement, which reflects both the income and expenses of the Capital Campaign.

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Aging Report: No new issues to report. The only significant arrearages are the unpaid reimbursements from St. Columba’s. They remain cautiously optimistic that St. Columba’s will be able to pay this over time.

Union Bank Line of Credit: No significant changes since last month. As reported last month, the Finance Committee approved a new loan of $500,000 to Our Savior, Mill Valley for the purchase of a rectory and certain improvements to its church buildings. Loan papers have not yet been finalized.

Program and Budget Committee: the Program and Budget Committee has completed its review of the proposed 2017 budget. A copy of the proposed budget should be sent to the Executive Council later this month. The EC will need to approve the proposed budget at its July meeting.

A tentative draft of the Independent Auditor’s Report and Financial Statements for the Episcopal Church in the Diocese of California dated December 31, 2015 was distributed to members of the Council.

Capital Campaign Update (Davey Gerhard): Three reports were sent to the Council electronically and also distributed during the meeting: Expanding Horizons Congregational Income Tracker; Expanding Horizons Expense Projections; Expanding Horizons Income Projections. Davey reported that the Campaign has now moved into the congregational phase (although the Bishop’s phase continues). The first two pilots (St. Peter’s, Redwood City and Epiphany, San Carlos) have been completed and did very well (St. Peter’s is close to its goal, and Epiphany exceeded its goal). More congregations will be joining the campaign in the fall and spring. It is not yet possible to project exactly when income will come into the campaign.

Executive Council Book Study: Davey Gerhard led the discussion on Chapter Three (Prayer and Prayerfulness) of *Gratefulness, the Heart of Prayer*.

Chancellor’s Report (Christopher Hayes): The Executive Council entered into executive session at 5:56 p.m. for a confidential report from the Chancellor. The executive session was concluded at 6:18 p.m.

Nominating Committee Update (Bill Cullen): Bill reported that nominations for the 167th Diocesan Convention are now open. Descriptions of open positions may be found on the DioCal website. There are still many nominees needed. Deadline for submitting nominations is Sunday, July 17, 2016, but this can be extended to the end of July if necessary. There are not yet any nominations for Standing Committee or Executive Council. Council members are encouraged to get the word out that all are encouraged to participate.

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Standing Committee Report (Brenda Paulin): The Standing Committee (SC) met on June 7, 2016. It discussed vacancies for the upcoming convention. In addition to the Rev. Lori Walton and Brenda Paulin rotating off, the Rev. Sylvia Vasquez will be leaving the diocese to return to Texas, and the Rev. Annette Rankin will be leaving to move to Portland. This results in four vacancies (one lay and three clergy). There was also discussion of officers for the new term.

The Standing Committee also received updates on Special Convention, the Rev. Cn. Stefani Schatz, St. Columba’s, Inverness (where the Rev. Carol Luther is currently serving as supply clergy), and St. James, Oakland. SC approved a deed of trust to the Diocese for Our Savior, Mill Valley in order that it may borrow $500,000 on the diocesan line of credit for the purchase of a rectory.

Committee liaison reports of note included the following:
- The Standing Committee continues to work collaboratively with the Commission on Ministry to secure the best candidates for ordination. The COM has agreed to provide a comprehensive summary of all pertinent information that is available as part of candidate files. COM is also considering requiring sexual misconduct training in addition to Shielding the Vulnerable training.
- The Nominating Committee will be meeting twice per month.

Talking Points: The following talking points were decided upon:
- The Capital Campaign continues to be successful.
- The Nominating Committee needs nominations for Standing Committee, Executive Council and General Convention deputies.
- Continue to pray for the Rev. Cn. Stefani Schatz.

Calendar: The next Executive Council meeting is scheduled for July 19, 2016 at 4:30 p.m.

Closing prayer and Adjournment: The closing prayer was offered by Wendy Olson, and the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Kathleen M. Trapani
Secretary of Executive Council

Mary Louise Gotthold
Recording Secretary

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