TREASURER OF THE DIOCESE

1 year term
May be reelected
Total Elected: 1 (any order)

At each Annual Convention a Treasurer shall be elected. The Treasurer of the Diocese shall be a communicant in good standing of the Episcopal Church and registered in a congregation of the diocese. The term of office of the Treasurer shall continue until the close of the next Annual Convention or until a successor is elected. When not a delegate to the Convention, the Treasurer shall, ex officio, be entitled to a seat and a voice in the Convention, but not to a vote.

The primary responsibility for the financial operations of the diocese is held by the Chief Financial Officer (CFO) of the diocese, an employee of the diocese under the supervision of the Bishop. The Treasurer is an officer of the diocese and works closely with the diocese CFO, and serves as a financial advisor to both the Bishop and the CFO on all financial affairs of the diocese. The Treasurer is a member of the diocesan Executive Council, and attends the monthly meetings of this board to make monthly reports on financial status of the diocese. The Treasurer also serves as the chair of the Finance Committee of the diocese, and chairs the monthly meetings of this committee. In addition, the Treasurer normally attends the meetings of the Investment Committee, the Audit Committee, and the Program & Budget Committee of the diocese. The Treasurer presents an annual report once a year at Convention on the financial affairs of the diocese, including the annual audited financial statements of the Diocesan Corporation and a report on the finances of the Corporation Sole.

Qualities and competencies a nominee should have:
The Treasurer should have strong financial and accounting skills, and an ability to interpret, understand, and communicate information about the financial affairs of the diocese. The position also requires attendance at numerous monthly meetings during the course of the year, and frequent interaction with the CFO of the diocese.

Time Expectations:
The time requirements for the Treasurer are considerable. The position requires attendance at numerous meetings during the year including: (1) monthly meetings of the Executive Council, (2) monthly meetings of the Finance Committee, (3) quarterly meetings of the Investment Committee, (4) periodic meetings of the Audit Committee and the Program & Budget Committee, (5) periodic meetings with the CFO and the Bishop, and (5) the annual Convention.