Executive Council Minutes  
November 18, 2014  
Wilsey Conference Center A/B, Grace Cathedral

The meeting was called to order at 4:40 PM. by The Rev. Matthew Dutton Gillette, Vice Chair of Executive Council. The Opening prayer was offered by Janet Brown.

Attendance:

The Rt. Rev. Marc Handley Andrus  
Bishop and President  
Present
Matthew Burt  
Chair  
Phone
Bronwen Howes  
Secretary  
Present
Ade Adekunle  
Absent
The Rev. Sylvia Vasquez  
Present
Leslie Watson  
Absent
Carl Zachrisson  
Present
Ken Fuller  
Present
Joe Jennings  
Present
Jim McConnell  
Present
Karma Quick-Panwala  
Present
The Rev. Matthew Dutton-Gillett  
Vice Chair  
Present
The Rev. Mauricio Wilson  
William Cullen  
The Rev. Chip Larrimore  
The Rev. Joyce Parry Moore  
Sheila Sims  
The Rev. Tommy Dillon  
Phone  
Present  
Present  
Present  
Phone  
Present

Bishop’s Appointees:

Janet Brown  
Present
The Rev. Merry Chan  
Absent
Clay Jones  
Absent

Ex-Officio Members:

David Frangquist  
Secretary of Convention  
Present
Robert McCaskill  
Treasurer of the Diocese  
Present

Other Attendees:

Mary Vargas, Standing Committee Representative, Christopher Hayes, Esq., Chancellor of the Diocese

Diocesan Staff:

The Rev, Stefani Schatz, Cn. To the Ordinary; Davey Gerhard, Director of Development; The Rev. Julia McCray-Goldsmith, Working Group Head of Discipleship Ministries/ Ministry Development Officer, Tom Ferguson, CFO.

Guest of Executive Council: Kitty Baca, real-time captioner/CART, Jim Forsyth, Controller Emeritus.

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Approval of Meeting Agenda and Minutes from October 21, 2014:
The Meeting Agenda was approved with no changes. The minutes were approved with noted changes.

Appointment of Sandra Ahn to Executive Council: Matthew Dutton-Gillett moved the appointment of Sandra Ahn to fill the seat left open by this year’s Diocesan Convention. The motion was seconded and approved. The Canons specify that this appointment will be ratified by the Convention when it meets in 2015. The appointment will take effect as of January 1, 2015.

Report on Sojourn Chaplaincy: Jim Forsyth, member of the Sojourn Board of Directors, introduced Karen Tomcala, current Executive Director, who reported on the current transition happening at Sojourn.

Book Discussion: Stefani Schatz thanked the EC members for their commitment to reading the book “Humble Leadership”. Due to time constraints, there will be no further group discussion time in 2014. We were asked to focus our attention on the several actions or “skills” the book’s author asked us to take on as humble leaders:

- Surround ourselves with good leaders and let them shine;
- Elicit ideas, seek God’s guidance, and set Direction;
- Give Guidance and let go
- Accept Criticism, Resist Offense, Provide Support;
- Become thankful.

Bishop’s Report and Comments: Bishop Marc thanked everyone for their support during his fall and the death of Sheila’s brother.
The Bishop commented on the November 18, 2014 issue of Good News! (Vol.I, Issue 5). Episcopal Charities “Night of Lights” event supporters’ raised over $200,000 with proceeds going to benefit agencies around the Bay Area that focus on the root causes of poverty. Under Vitality read about the Beloved Community recent Conformations.
The search process for the new Dean of Grace Cathedral continues with a fully formed Search Committee. There has been wonderful response for active outreach for diverse candidates. Everything is on track to be able to call a new dean in the spring. The Cathedral is doing well through the transition.


Standing Committee Report: Mary Vargas, Standing Committee Representative, gave the report on the Standing Committee activities in the past month.

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**Looking Ahead at 2015: Priorities and Goals:** Matthew Dutton-Gillett.
Matthew introduced the Priorities and Goals for 2015:
1. Support congregational vitality and growth through strategic planning.
2. Reexamine Program and Budget so that the diocese is more Program oriented. Also review the Budget process timing.
3. Develop strategies for developing and supporting leadership from congregation level to diocesan level.

**Other Business:**
1. Julia McCray Goldsmith distributed information on “THE BIG Gain”. This competition is between Cal And Stanford campus ministries to raise funds for maintaining the Episcopal Church presence on both campuses.
2. Executive Council Retreat Information/Questionnaire was distributed. Please answer questions and send to Mary Louise Gotthold as soon as possible—at least by the Dec. Meeting.

**Closing Prayer and Adjournment:** The meeting was adjourned at 6:35 PM with Ken Fuller giving the closing prayer.

Bronwen Howes  
Secretary Of Executive Council

Mary Louise Gotthold  
Recording Secretary

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