Executive Council Minutes  
September 16, 2014  
Wilsey Conference Room, Grace Cathedral

The meeting was called to order at 4:30 PM by Matthew Burt, Chair of Executive Council (EC).
The opening prayer was offered by The Rt. Rev. Marc Handley Andrus.

Attendance:

The Rt. Rev. Marc Handley Andrus  
Bishop and President  
Present

Matthew Burt  
Chair  
Present

Bronwen Howes  
Secretary  
Present

Ade Adekunle  
Absent

The Rev. Sylvia Vasquez  
Phone

Leslie Watson  
Absent

Carl Zachrisson  
Present

Ken Fuller  
Present

Joe Jennings  
Present

Jim McConnell  
Present

Karma Quick-Panwala  
Present

The Rev. Matthew Dutton-Gillett  
Vice Chair  
Present

The Rev. Mauricio Wilson  
Present

The Rev. Chip Larrimore  
Present

The Rev. Joyce Parry Moore  
Absent  
Phone

The Rev. Dcn. Patricia Pearson  
Present

Bishop’s Appointees:

Janet Brown  
Present

The Rev. Merry Chan  
Present

Clay Jones  
Phone

Ex-Officio Members:

David Frangquist  
Secretary of Convention  
Present

Robert McCaskill  
Treasurer of the Diocese  
Present

Other Attendees:
The Rev. Br. Richard Edward Helmer, Standing Committee Representative; Christopher Hayes, Esq., Chancellor of the Diocese.

Diocesan Staff:

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Guests of EC:

Approval of Meeting Agenda and Minutes:
The minutes were approved as modified and redistributed.
Changes in Agenda:
- the Report on Sojourn Chaplaincy was postponed to the October meeting;
- the Cell tower lease at St Cyprian’s was tabled.

Executive Council Officer Nominating Committee Report:
The Rev. Sylvia Vasquez, chair of the nominating committee, presented the following slate of nominations: The Rev. Matthew Dutton-Gillett, Chair; The Rev. Chip Larrimore, Vice-Chair; Karma Quick-Panwala, Secretary. Further nominations are to be given to Sylvia. The Election will take place during the October meeting.

Final Report of task Force on Executive Council Size and composition:
Matthew Burt gave the final Task Force report. After careful consideration the Task Force did not recommend a canon change at this time. The Task Force suggests that Council consider gathering further feedback from the deaneries in the first half of 2015. If a reduction in size is found to be desirable, it would be important that the diversity of different membership categories be taken in to account.

Assessment Appeals Committee Final Report:
Jim Forsyth reported on the Assessment Appeal requested by St. James, San Francisco. This is the second consecutive year this church has asked for an Assessment Appeal. Mauricio Wilson and Gabriella Strand-Bruce met with the church leadership and found the physical plant in good shape and the congregation doing well. It was moved, seconded and approved to grant St. James assessment relief in the amount of $17,500 as requested.

Bishop’s Report:
- The Bishop referred to the September 16, 2014 Vol. II issue 3 of Good News and thanked Davey Gerhard for putting it together. It was sent by email and also distributed during the meeting.

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• Marc and Sheila Andrus will join in the Interfaith Summit on Climate Justice being sponsored by the World Council of Churches and Religions for Peace in New York. Along with the Rev. Sally Bingham and the former Episcopal Service Corps intern Grace Ahearn, they will also join the Peoples Climate March in NYC on September 21st.

• A copy of the preliminary 2015 budget and narrative budget posters will be available for pick-up at the deanery meetings.

• Status on the Grace Cathedral search for a new Dean: The nominating committee has been appointed and will be working with a committee that does special searches for diverse candidates. The Rev. Cn. Lesley Hay is currently serving as acting Vice-Dean.

Discussion of Book and Ongoing Vitality Work:
The reading for September was Chapter 3, "Prayerfull Leadership" from the book "Humble Leadership".

Monthly Financial Reports: Bob McCaskill:
Bob McCaskill presented the financial reports.

Solar Panel Initiative:
Information was distributed on a Solar energy opportunity for the diocesan Churches. This packet has been mailed to all rectors and vicars. The Bishop commented that it was an excellent program.

Standing Committee Report:
Richard Helmer gave a report on the Standing Committee activities in the past month.

Consideration of Procedures for Executive Compensation:
The body went into executive session at 5:40pm, with all members of the Executive Council listed above, Bishop Marc, Christopher Hayes, and Executive Compensation Committee members Gabriela Strand-Bruce, Rob Gieselmann, and Jack Eastwood attending, in order to receive a legal opinion from Mr. Hayes concerning procedures for review of executive compensation and for the Bishop to answer questions relating to the same subject. No other staff or guests were present during this discussion. At 6:50pm, Bishop Marc and Patricia Pearson were recused from further participation and left the meeting. The meeting continued with the remaining members of the Executive Council, the members of the Executive Compensation Committee, and Mr. Hayes. The executive session ended at 7:18pm.

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Closing Prayer and Adjournment:
The meeting was adjourned at 7:19pm with Jim McConnell giving the closing prayer.

Bronwen Howes
Secretary of Executive Council

Mary Louise Gotthold
Recording Secretary

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