Executive Council Minutes
August 19, 2014
Conference Call

The meeting was called to order at 4:38 pm by Matthew Dutton-Gillet Vice Chair of Executive Council (EC). The opening prayer was offered by Christopher Hayes.

Attendance: (via Roll Call)
The Rt. Rev. Marc Handley Andrus
Bishop and President Present
Matthew Burt Absent The Rev. Matthew Dutton-Gillet
Chair Vice Chair Present
Bronwen Howes Present
Secretary Ade Adekunle Present
The Rev. Sylvia Vasquez Present The Rev. Mauricio Wilson
Leslie Watson Present William Cullen
Carl Zachrisson Present The Rev. Chip Larrimore
Ken Fuller Present The Rev. Joyce Parry Moore
Joe Jennings Present The Rev. Dcn. Patricia Pearson
Jim McConnell Present Sheila Sims
Karma Quick-Panwala Present

Bishop’s Appointees:
Janet Brown Present Clay Jones
The Rev. Merry Chan Present

Ex-Officio Members:
David Frangquist Present Robert McCaskill
Secretary of Convention Treasurer of the Diocese

Other Attendees:
Mary Vargas, Standing Committee Representative; Christopher Hayes, Esq., Chancellor of the Diocese

Diocesan Staff:
The Rev. Stefani Schatz, Canon to the Ordinary; Joseph Peters-Matthews, working group head of Communications; Davey Gerhard, Director of Development; Jim Forsyth Controller Emeritus.

Guests of EC: Kitty Baca.

Approval of Meeting Agenda and Minutes.

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Modification to the July 15, 2014 minutes- add Mauricio Wilson as present to the attendance list. The Agenda for the August meeting and the amended July 15, 2014 minutes were approved.

**Report: Chancellor’s legal opinion on Avoidance of Conflicts of Interest in Reviewing Executive Compensation – Christopher Hayes.**
Three questions posed by a member of EC were discussed. Christopher will have a more formal opinion for future discussion and decision making.

**Update on St. Dorothy’s Property litigation and Request to Approve Transfer of property from the Corporation Sole – Christopher Hayes.**
The body went into executive session from 5:03pm to 5:08pm. Chip Larrimore moved the resolution to consent to the transfer of the title of the St. Dorothy’s Rest property from the Corporation Sole to the Saint Dorothy’s Rest Association. The motion was seconded and carried.

**Request to Approve Sale of Cell Tower Property held by St. Cyprian’s-Stefani Schatz.**
St. Cyprian’s is requesting the approval of the sale of the lease of their cell tower property. There is a secondary market for cell towers and a new contract would increase the amount they currently receive. This would go to increase their endowment. Further discussion and a decision will be continued to the next meeting.

**Appointment of Assessment Appeals Committee:**
There is no committee so far this year as until now there had been no appeals pending. St. James, San Francisco, is requesting assessment relief necessitating the appointment of a committee. Bishop Marc moved that the former committee members be appointed as the 2014 Assessment Appeals Committee: Bob Brooks, Bronwen Howes, Gabriela Strand-Bruce, Jim Forsyth, Leslie Watson, Lisa Striebing, Malcolm Young and Mauricio Wilson. The motion was seconded and carried.

**Approval of Housing Allowance Resolutions for Christopher Chase and Rebecca Edwards:**
Bishop Marc moved the approval the Housing resolutions for Christopher Chase and Rebecca Edwards. The motions was seconded and carried. See attachments.

**Monthly Financial Reports : Bob McCaskill.**
Bob McCaskill presented the financial reports.

**Nominating Committee for EC officers for 2015:**

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Matthew Burt asked Sylvia Vasquez to chair the Nominating Committee. The other members of the outgoing class of 2014 will serve as committee members (Matthew Burt, Bronwen Howes, Ade Adekunle, Leslie Watson, Carl Zachrisson).

**Bishop’s Report: the Rev. Marc Andrus:**
Bishop Marc commented there will be a search for a new Cathedral Dean. The search committee will be presenting a diverse list of candidates;

**Standing Committee Report:** Mary Vargas gave a report on the Standing Committee’s activities in the past month.

**Other Business:** There was no other Business.

**Adjournment:** The closing prayer was offered by David Frangquist and the meeting was adjourned at 5:35 PM.

Bronwen Howes
Secretary of Executive Council

Mary Louise Gotthold
Recording Secretary

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Attachments
Clergy Housing Allowance Resolution

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