Executive Council Minutes
May 20, 2014
Wilsey Conference Center A/B, Grace Cathedral

The meeting was called to order at 4:30 Pm by Matthew Burt. Chair of Executive Council (EC). The opening prayer was offered by Carl Zachrisson.

Attendance:
The Rt. Rev. Marc Handley Andrus
Bishop and President
Matthew Burt
Chair
Bronwen Howes
Secretary
Ade Adekunle
Present
The Rev. Sylvia Vasquez
Absent
Leslie Watson
The Rev. Matthew Dutton-Gillett
Present
Carl Zachrisson
Vice Chair
Ken Fuller
Present
Joe Jennings
Present
Jim McConnell
Present
Karma Quick-Panwala
Present
The Rev. Mauricio Wilson
Present
William Cullen
By phone
The Rev. Chip Larrimore
Present
The Rev. Joyce Parry Moore
Absent
The Rev Dcn. Patricia Pearson
Present
Thomas Robertson
Present
Sheila Sims
Present

Bishop’s Appointees
Janet Brown
Present
Clay Jones
Absent
The Rev. Merry Chan
Absent

Ex-Officio Members
David Frangquist
Present
Robert McCaskill
Secretary of Convention
Treasurer of the Diocese

Other Attendees: Christopher Hayes, Chancellor of the Diocese, The Rev. Br. Richard Edward Helmer, Standing Committee Representative
Diocesan Staff: Tom Ferguson, CFO; Davey Gerhard, Director of Development; The Rev. Joseph Peters-Mathews, Working group head for Communication.
Guests of EC: Kitty Baca.

Approval of Consent Agenda:

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Remove minutes and Agenda from the Consent Agenda-Minutes.

Page 4 XI. Remove attachment to the minutes. Approval was given for Rental of space at Christ Church Sei-Ko-Kai which is used for a Counseling Center for the California Institute of Integral Studies.

Page 4 XIII. Add- All appointments are for one year. Dates are when EC expects to replace appointees to the Committee on Governance.

Agenda - Due to the length of the agenda the Bishop stated that he would reserve comments to items as they appeared on the agenda. The minutes and agenda were approved as modified.


Matthew D-G discussed the tool that will provide a common vocabulary and terminology that is to be used by EC and staff to understand the work of the Task Force.


Current members of this task were announced.

**Diocesan Ministry Review Next Steps:** Those who had been able to attend, discussed the findings report-out at the meeting held on May 8, 2014 with the Bishop, Diocesan staff, Standing Committee and Executive Council. There was comment on the value of these leadership groups working more closely together on a regular basis. There was discussion about the size of Executive Council and whether the size is best serving council and the way that it works. It was moved, seconded, and approved that a committee of Tom Robertson, David Frangquist, Matthew Burt and Patricia Pearson be established to look at the question of size. A final report of the Ministry Review from consultant Melissa Skelton and the Task Force will be presented at the June meeting.

**Executive Session Related to Executive Compensation:** By unanimous consent, the body went into executive session at 5:07. Mary Vargas, Standing Committee, Christopher Hayes, Chancellor of the Diocese and Gabriela Strand Bruce and The Rev. Jack Eastwood of the Executive Compensation Committee (ECC) remained; all other non-EC members left the room. At 5:50 Bishop Marc left the room. Executive session ended at 6:04.

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In regular session, while the Bishop and Diocesan staff remained absent, it was moved, seconded and carried to adopt the compensation review process developed by the ECC (see attachments) and to direct the ECC to use the process for reviewing the Bishop’s compensation. Ms. Strand Bruce and Rev. Eastwood then left the meeting. The Bishop and the Diocesan staff subsequently returned to the meeting.

**Monthly Financial Reports:** Tom Ferguson presented the financial statements.

**Program and Budget Committee:**
Mathew Dutton-Gillett and Tom Ferguson commented on the 2015 budget. The committee has met 3 times. At this time there is a slight surplus projected and the committee has proposed three possible uses for the surplus: Professional Funding for Clergy and Lay; scholarships for camps; increased program for young adults. EC also discussed the limited funds for both new program and continuing program and the need for strategic planning and the need to get to a point where the budget is considered two years out.

**Two Proposed Motions From Tom Robertson:** See attachments. Motion one was moved, seconded and discussed. As a result of the discussion, it was moved, seconded, and carried that the Motion be postponed. Tom requested that Motion two be considered at a later date.

**Standing Committee Report:** Mary Vargas gave a report on the Standing Committee’s activities in the last month.

**Committee on Elections:** David Frangquist suggested reactivating the Committee on Elections to address problems such as the ones we had last year. He will write up a plan and ask for interested people to be on the committee.

**Announcements:** Bishop Marc made the following two announcements.
1. Liza Colton, member at St. James, San Francisco, died peacefully the evening of May 19TH. Liza was very generous and supported several diocesan institutions during her lifetime as well as through her estate plan. A local memorial service to celebrate Liza’s life is being planned.
2. Vince Harding, a friend of the Bishop’s, also died. He was an active Civil Rights leader.

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Adjournment: The closing prayer was offered by Bishop Marc and the meeting was adjourned at 7:05 PM

Bronwen Howes  
Secretary of Executive Council

Mary Louise Gotthold  
Recording Secretary

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