

**The Standing Committee of The Diocese of California
Meeting Minutes (Approved)**

Tuesday, June 5, 2012 (and subsequent email vote and Conference Call Meetings)

Grace Cathedral, Chapter Room

1:00 to 5:00 pm

Present: Mr. Chris Butler, The Rev. Br. Richard Edward Helmer (Secretary), Ms. AnnaMarie Hoos, The Rev. David Ota, The Rev. Bruce Smith (President), The Rev. Sue Thompson, Ms. Mary Vargas

Absent: Ms. Peggy Greene (due to work)

1:05 pm Meeting opened with prayer led by The Rev. Sue Thompson

1:14 Members of the Standing Committee checked in

1:44 Added the nomination of Carolyn Bolton as Archdeacon and discussions of the Lyon Street project to the Bishop's time

1:45 The Standing Committee discussed consent for the candidacy of Dorothy Yates.

1:50 Dorothy Yates joined the meeting and engaged in conversation with the Standing Committee regarding candidacy to the diaconate.

2:20 Dorothy Yates departed the meeting.

2:30 MSCU (Thompson/Helmer) The Standing Committee consents to the candidacy of Dorothy "Doe" Yates for the diaconate, with the expectation that she will have a spiritual director in place by August.

2:31 The Standing Committee discussed consent for the candidacy of Bonnie Stewart.

2:34 Bonnie Stewart joined the meeting.

3:09 Bonnie Stewart departed the meeting.

3:10 MSCU (Thompson/Hoos) The Standing Committee consents to the candidacy of Bonnie Stewart for the diaconate.

3:12 MSCU (Thompson/Vargas) The Standing Committee approves the minutes from the May meeting as presented.

The Standing Committee took a brief break.

3:20 Bishop Marc joined the meeting.

St. John the Evangelist, San Francisco, voted to request a change to mission status. The Bishop shared their written request with the Standing Committee. The Rev. Richard Smith and The Rev. Gloria del Castillo (El Buen Samaritano, which shares some ministry with St. John's), and The Rev. Tim Smith (Holy Innocents') remain connected with the ministries as The Rev. Bertie Pearson prepares to depart for another call.

The Standing Committee and Bishop agreed to offer opportunity to all communities to approach the Standing Committee around issues of changes in mission status, in accordance with the canons.

MSCU (Thompson/Vargas) Standing Committee tabled consideration of the request to move St. John the Evangelist to mission status until August for time to fully research the canonical process required for full engagement between the parish and Standing Committee.

The Bishop and Standing Committee further discussed St. James', Oakland.

Bishop's Housing

Bruce Smith will contact the BCC to request a team to work with the contractors and the Andrus' and, if necessary, seek temporary accommodations for the Andrus family during the planned foundation work and clarify a schedule for the work. Mary Vargas will assist with this.

The Bishop asked the Standing Committee to consider consenting to Carolyn Bolton as archdeacon of the East Bay. The Standing Committee agreed to review the resume and job description and make a decision prior to the Bishop's meeting with the deacons on June 23rd.

The Bishop departed the meeting at 4:50 pm.

Sacred Space Specialized Mission application

The Rev. Cn. Michael Barlowe, The Rev. John Trubina, and The Rev. Mary Norquist-Hinse joined the meeting at 4:55 pm.

John Trubina reported to the Standing Committee about the Sacred Space ministry seeking approval to become a specialized mission, and spoke in support of the written request the ministry sent the Standing Committee.

The Standing Committee Secretary will send a letter to the missions and parishes, pursuant to the relevant Canons, to seek feedback prior to Standing Committee's decision on specialized mission status for Sacred Space.

John Trubina, Michael Barlowe, and Mary Norquist-Hinse departed the meeting at 5:25 pm.

Tasks

David Ota will coordinate with the Bishop's Office on the meeting with St. James'.

Richard Helmer will shepherd the decision on Carolyn Bolton.

Richard will research the canonical matters around consent to mission status and notify the SC.

Mary Vargas and Bruce will work with Tom Ferguson immediately to work for a practical decision on the Bishop' housing matters.

5:40 -- The Standing Committee reviewed the written scholarship report from the Scholarship Committee via Chris Butler.

MSCU (Thompson/Vargas) moved to accept and approve the Scholarship Committee disbursements, allowing an amount of \$4,000 marked from the Eastman Fund to be drawn from the Turtle Fund, pending confirmation of available funds.

	Eastman	M/CDSP	Turtle	M/Deaconess	CDSP/Elocutn	Politzer	totals
	\$4,000.00						
		\$11,000.00					
			\$3,000.00				
				\$6,000.00			
				\$5,000.00			
	\$12,000.00						
	\$10,000.00						
	\$10,000.00						
total	\$36,000.00	\$11,000.00	\$3,000.00	\$11,000.00			
Available	\$51,518.13	\$28,345.07	\$10,714.57	\$20,282.01	\$33,626.75	\$5,828.42	\$150,314.95
Remainder	\$15,518.13	\$17,345.07	\$7,714.57	\$9,282.01	\$33,626.75	\$5,828.42	\$89,314.95

5:45 Chris Butler departed the meeting.

5:50 The Standing Committee discussed goal setting for the year, and

6:00 Mary Vargas, Bruce Smith, and Sue Thompson will be contacting the Bishop to set up a meeting to start planning the process for mutual ministry review based on the Letter of Understanding of 2006.

6:16 Reports

Committee on Governance - The Rev. Sue Thompson said the results of the governance retreat were very positive. The committee plans to develop an intake process to clarify deadlines and requests that come from various bodies, and develop a stronger sense of the committee's discussions and research, and distilling it into a white paper. The Committee will meet the Standing Committee in August.

The Commission on Ministry did not meet since the last Standing Committee meeting.

Communications - Richard Helmer reported the new diocesan website is up, and the staff is working on adding content in conversation with the diocesan ministries.

Grace Cathedral Board of Trustees - the trustees are engaged in long-term planning for the Cathedral.

6:27 Meeting Evaluation

- Need to expand the time with the Bishop in future agendas
- Good handling of a complex agenda

Standing Committee Conference Call - 4:00 pm, August 1st.

Adjourned at 6:35 pm.

Addenda:

Vote by email (completed June 22nd):

MSCU (Helmer/Ota) The Standing Committee consents to the appointment of The Rev. Carolyn Bolton as Archdeacon for the East Bay deaneries of the Diocese of California.

A quorum of the Standing Committee met by conference call at **4:00 pm on Tuesday June 26th** to discuss requesting additional funding for the Bishop's temporary residence while work commences at the Lyon Street house.

Present: Chris Butler, Peggy Greene (Vice-President, chairing), Richard Edward Helmer (secretary), AnnaMarie Hoos, David Ota, Sue Thompson, Mary Vargas

Absent: Bruce Smith (President), who is presently at a CREDO conference in Florida

MSC (Helmer / Butler) that the Standing Committee authorize the expenditure of up to \$15,000 to fund temporary alternate housing rental for the Bishop and his family during construction work at the Bishop's residence, and asks Executive Council to approve allocation of these funds.

The Standing Committee met by conference call at **4:00 pm on Wednesday, August 1**, to discuss a work change request on the Bishop's Residence.

Present: Chris Butler, Peggy Greene (Vice-President), Richard Edward Helmer (secretary), AnnaMarie Hoos, David Ota, Bruce Smith (President), Sue Thompson, Mary Vargas

MSCU (Ota/Helmer) The Standing Committee approves the Bishop's Housing and Compensation subcommittee's request of up to \$60,000 for Change Order #1 to further the foundation work on the Bishop's Residence at 2006 Lyon Street, and requests that detailed information on the work accomplished be provided at a suitable time.

(The Standing Committee will forward this resolution to the Executive Council for their monetary action.)

The Standing Committee asked for an in-person meeting with Tom Ferguson at the August meeting to discuss what reasonable limits we might set on future change orders and gain better perspective on the overall project.

Faithfully submitted,

The Rev. Br. Richard Edward Helmer n/BSG
Standing Committee Secretary

Approved for publication by Standing Committee at their August 7 meeting.