Executive Council Minutes
January 30, 2015
The Bishops Ranch Pavilion

Monthly meetings are held on the third Tuesday of the month in Wilsey Conference Room A/B, Grace Cathedral. Parking script will be available for the Cathedral garage at each meeting. For public transportation, submit a request to The Rev. Matthew Dutton-Gillett.

The Rev. Matthew Dutton-Gillett, Chair of Executive Council called the meeting to order at 9:20 AM. The Rt. Rev. Marc Handley Andrus offered the opening prayer.

Attendance:

<table>
<thead>
<tr>
<th>The Rt. Rev. Marc Handley Andrus</th>
<th>The Rev. Maruicio Wilson</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bishop and President</td>
<td>William Cullen</td>
<td>Present</td>
</tr>
<tr>
<td>The Rev. Matthew Dutton-Gillett</td>
<td>The Rev. Joyce Parry Moore</td>
<td>Present</td>
</tr>
<tr>
<td>Chair</td>
<td>Bill Ennis</td>
<td>Absent</td>
</tr>
<tr>
<td>The Rev. Chip Larrimore</td>
<td>The Rev. Tommy Dillon</td>
<td>Present</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Sheila Sims</td>
<td>Present</td>
</tr>
<tr>
<td>Karma Quick-Panwala</td>
<td>Sandra Ahn</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary</td>
<td>Michael Chambers</td>
<td>Present</td>
</tr>
<tr>
<td>Ken Fuller</td>
<td>Albe Larson</td>
<td>Absent</td>
</tr>
<tr>
<td>Joe Jennings</td>
<td>Richard Patenaude</td>
<td>Present</td>
</tr>
<tr>
<td>Jim McConnell</td>
<td>The Rev. Kathy Trapani</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Douglas Roberts</td>
<td>Present</td>
</tr>
</tbody>
</table>

Bishop’s Appointees:

<table>
<thead>
<tr>
<th>Janet Brown</th>
<th>David Gilmour</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Barber</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ex-Officio Members:

<table>
<thead>
<tr>
<th>David Frangquist</th>
<th>Robert McCaskill</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary of Convention</td>
<td>Treasurer of the Diocese</td>
<td></td>
</tr>
</tbody>
</table>

Other Attendees:

<table>
<thead>
<tr>
<th>Mary Vargas</th>
<th>Christopher Hayes, Esq.</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standing Committee Representative</td>
<td>Chancellor of the Diocese</td>
<td></td>
</tr>
</tbody>
</table>

Diocesan Staff:

The Rev. Stefani Schatz, Cn. to the Ordinary; Davey Gerhard, Director of Development; Tom Ferguson, CFO; Joseph Peters-Mathews, Working Group Head for Communication.

Our Mission: Embodied Justice for All People & for God’s Creation • Church Vitality • Rooted Spirituality

• Transparent & Accountable Leadership • Inclusive Community
Approval of Consent Agenda: Remove the Dec.16, 2014 Minutes from the Consent agenda and add Jim McConnell as present. The agenda was approved with no changes and the minutes were approved as corrected (packet pages 1-3).

The Prayer list for the 2015 meetings was passed around.

Bishop’s Time: Bishop Marc commented on the relationship of our diocese with the original orthodox Armenian church and the San Francisco Interfaith Council.

Chancellor’s Report and Updates: Christopher Hayes commented on the meaning and use of executive session: “it means that whatever is reported to us during that time remains confidential, is not minuted, and is not shared outside of Council.” Council rules do not allow the taking of any actions in Executive Session. Executive Council went into executive session at 9:35 AM. For this meeting the Diocesan Staff and Mary Louise Gotthold were asked to remain. At 9:50 AM Council went back in to regular Session.

Financial Reports: Tom Ferguson reported that the Diocese will end the year with a small surplus. There is nothing unusual in the financial reports (packet pages 4-6).

Approval of Trinity-St. Peter’s (TSP) change to Aided Parish Status: There was discussion about the terms and financial assistance proposed by Bishop Marc for recognition of TSP as a single congregation with aided parish status. One of these terms was the appointment of a representative to TSP’s vestry with the rights and duties of a vestry member (other terms are listed in the meeting packet pages 7-13). Michael Chambers was welcomed as one of the Bishop’s appointments to Executive Council, and had just arrived for this meeting. Michael is also the current Senior Warden of Trinity-St. Perter’s.

It was motioned, seconded, and approved that Trinity-St. Peter’s be changed to Aided Parish Status. Note: Michael Chambers recused himself from voting in this matter.

Two Approvals of Board-Designated Funds for Consideration:

1. Holy Child-St. Martin’s: The request to ratify board-designated funds in the amount of $262,000 for Holy Child-St. Martin’s using the proceeds from their cell site sale after holding back $60,000 for parish improvement from the original $322,000 sale price was motioned, seconded and approved.

   Our Mission: Embodied Justice for All People & for God’s Creation • Church Vitality • Rooted Spirituality
   • Transparent & Accountable Leadership • Inclusive Community
2. Colton Bequest Proceeds: There was discussion of the bequest to the Diocese of Mary Colton with the request that the funds be used for the Gift planning program. During the last meeting, the Investment Committee passed a resolution recommending to Executive Council that the proceeds of the Mary E. Colton Charitable Remainder Trust be classified as board-designated endowment and invested with the diocesan endowment for the gift-planning program. Executive council moved to approve the resolution of the Investment Committee (packet pages 14-16).

Appointment of Chip Larrimore as Assistant Secretary of Council:
It was motioned, seconded and approved to appoint The Rev. Chip Larrimore as Assistant Secretary of council. This will allow him to sign the resolution for financial operations with Northern Trust. The resolution for financial operations with Northern Trust was motioned, seconded and approved (packet pages 17-18).

Committees and Committee Appointments for 2015: Matthew Dutton-Gillette. “The handbook notes that the Bishop appoints, and Executive Council approves, chairs of all departments, committees and other agencies as may be necessary for the work of Executive Council.” The Appointments listed below were approved by Executive Council.

Committee on Nominations: Pending, with one member needed. Interested members may contact the Rev. Matthew Dutton-Gillett. EC appoints one non-voting member.
Chair: Bill Cullen

Department of Finance:
The Rev. Chip Larrimore and Jim McConnell, as appointed by Executive Council.

Committee on Program and Budget: One member of Executive Council from each Deanery shall serve:

New Members
Chair: Bob McCaskill
Kathy Trapani, Contra Costa
Michael Chambers, San Francisco
Joyce Parry-Moore, Southern Alameda

Continuing Members
Joe Jennings, Marin
Mauricio Wilson, Alameda
Matthew Dutton-Gillette, Peninsula

Investment Committee:
Janet Brown, Chair

Our Mission: Embodied Justice for All People & for God’s Creation • Church Vitality • Rooted Spirituality
• Transparent & Accountable Leadership • Inclusive Community
Bishop’s Compensation Advisory Committee:
Pending

Committee on Governance:
The Rev. Chris Rankin Williams
Richard Patneaude
Bronwen Howes

Mary Vargas noted that the intention in Governance Committee appointments was to maintain a rolling pattern, such that only one of Council’s appointments would roll off the committee in any given year. She asked that we keep track of that rotation, since it is not formally built into the appointment process. Chris Rankin-Williams is beginning his final year; Richard and Bronwen are new appointees this year.

Committee on Assessment Appeals:
Chair: Mauricio Wilson, appointed by the Bishop
Sandra Ahn, appointed by Executive Council

Audit Committee: Pending, with one member needed. Interested members may contact the Rev. Matthew Dutton-Gillett. Executive Counsel appoints at least one member.

Standing Committee Report: Mary Vargas gave the report on the Standing Committee activities in the past month.

Updates/Reports from DioHouse Staff:
1. The Rev Joseph Peters- Mathews produces DioBytes each week. Share your stories and events through the Diocesan electronic newsletter. Contact him to cover events in your congregation and Deanery. Subscribe by going to diocal.org/subscribe.
2. Davey Gerhard will be launching the DioCal Capital Campaign this spring. Contact Davey with your ideas.
3. The Rev. Stefani Schatz commented on the following: The closing of the Sojourn Ministry; the suspension of the AEMCH (An Episcopal Ministry to Convalescent Hospitals) Ministry; and the new emerging Latino community coming from the Suspended Buen Samaritano congregation. The Reverends Stefani Schatz and Mary Moreno Richardson are working with this community.

Other Business:
1. The Rev. Joyce Parry Moore reported on the Start of a new mental

   Our Mission: Embodied Justice for All People & for God’s Creation • Church Vitality • Rooted Spirituality
   • Transparent & Accountable Leadership • Inclusive Community
illness/health task force. Contact Joyce for more information.

2. Bill Cullen announced the WebEx meeting of the Nominating Committee at 4PM on January 30. This committee will be working on a database of church members willing to serve on Diocesan Committees and Task Forces as well as nominations for the 2015 Diocesan Convention.

3. David Frangquist referred to the Schedule of Annual Business found in the Executive Council Hand Book on page 5. Are there adjustments to this schedule for 2015?

4. The Rev. Chip Larrimore announced that the 2016 Council Retreat will be held at Bishop’s Ranch January 27-29.

**Closing Prayer and Adjournment:** The Rev. Chip Larrimore gave the closing prayer and the meeting was adjourned at 11:20 AM.

**Karma Quick-Panwala**  
Secretary of Executive Council

**Mary Louise Gotthold**  
Recording Secretary

Certified by the Secretary: [Signature]

---

*Our Mission:* Embodied Justice for All People & for God's Creation • Church Vitality • Rooted Spirituality

• Transparent & Accountable Leadership • Inclusive Community